

**SCIENTIFIC COMMITTEE**

**TWELFTH REGULAR SESSION**

Bali, Republic of Indonesia

3-11 August 2016

**MEETING NOTICE AND INFORMATION**

**WCPFC-SC12-2016/01 (Rev.01)**

In accordance with the Commission Rules of Procedure, the Twelfth Regular Session of the Scientific Committee of the Commission for the Conservation and Management of Highly Migratory Fish stocks in the Western and Central Pacific Ocean (WCPFC-SC12) will be held in Bali, Indonesia, **3-11 August 2016**. The current Chair Mr Ludwig Kumoru has advised that he cannot continue to serve as the Chair of the SC12. Through an intersessional decision making process, Ms Berry Muller of the Republic of Marshall Islands was officially confirmed to be the Chair of the Twelfth Regular Session of the Scientific Committee (Circular No.: 2016/36). The venue of the meeting will be The Stones Hotel in Kuta, Bali Indonesia.

The following documents are posted on the SC12 website with this Notice:

* Provisional agenda for the meeting (WPCFC-SC12-2016/02);
* Provisional annotated agenda for the meeting (WPCFC-SC12-2016/03);
* Indicative schedule for the meeting (WPCFC-SC12-2016/04); and
* Registration form (WPCFC-SC12-2016/05).

**SC12 meeting structure**

As decided at SC8, SC has four theme sessions during the plenary (Data and Statistics, Stock Assessment, Management Issues, and Ecosystem and Bycatch Mitigation Theme). During SC12, steering committee meetings will be held for the Japan Trust Fund and the Pacific Tuna Tagging Project. Informal small group meetings may be held in the margins of the plenary.

**Registration**

Participants should use web registration (<https://www.wcpfc.int/node/27289>). For those delegations with more than one delegate (or with difficulties in accessing our on-line registration), a batch registration will be submitted to the Secretariat ([Lucille.Martinez@wcpfc.int](mailto:Lucille.Martinez@wcpfc.int)) at the earliest convenient, but no later than **15 July 2016**, for compilation of a provisional list of participants.

**Heads of Delegation meeting and Convener’s meeting**

Heads of Delegation meeting will be held at The Stones Hotel in Kuta, Bali Indonesia at **16:00, 2 August 2016**, convened by the SC Chair. All theme conveners are expected to attend.

Convener’s Meeting with the SC Chair will be held immediately prior to the HOD meeting at **14:00, 2 August 2016**. The SC Chair and the Conveners will finalize their theme session arrangements and meeting procedure.

**Guidelines for submitting meeting papers**

The procedure for submission of papers for SC12, as determined at SC2, is as follows:

1. Annual Report – Part 1

Following WCPFC12, an updated template is available at <https://www.wcpfc.int/guidelines-procedures-and-regulations> (symbol: SC-01). Annual Report Part 1 shall be submitted to the WCPFC Secretariat (BOTH [tony.beeching@wcpfc.int](mailto:tony.beeching@wcpfc.int) and [contact.ar@wcpfc.int](mailto:contact.ar@wcpfc.int)) by **4 July 2016**.

* + 1. Meeting documents

Titles and preliminary abstracts of meeting documents should be submitted as early as possible, but no later than **28 June 2016** (five weeks in advance of the start of SC12). All full papers must be submitted by **16 July 2016** (18 days in advance of the start of SC12). Author(s) should advise which theme and specific agenda item their paper has been prepared for. Please submit titles, abstracts and full papers to:

1. SC Chair (To be arranged),
2. relevant Theme Conveners below, and
3. the Secretariat ([tony.beeching@wcpfc.int](mailto:tony.beeching@wcpfc.int))

|  |  |  |
| --- | --- | --- |
| **Theme** | **Convener** | **Email** |
| Data and Statistics | Berry Muller (RMI) | mullerbk@gmail.com |
| Stock Assessment | Jon Brodziak (USA)  Hiroshi Nishida (Japan) | jon.brodziak@noaa.gov  hnishi@affrc.go.jp |
| Management Issues | Robert Campbell (Australia) | robert.campbell@csiro.au |
| Ecosystem and Bycatch Mitigation | Aisake Batibasaga (Fiji)  John Annala (NZ) | [abatibasaga@gmail.com](mailto:abatibasaga@gmail.com)  john.annala@mpi.govt.nz |

All papers received will be posted on the SC12 website by **19 July 2016** (two weeks in advance of the start of SC12). All participants will be responsible for downloading their papers and printing them out, should that be desired. Limited printing and photocopying services will be available at the meeting venue.

* + 1. Working and Information Papers

The Chair and Theme Conveners will be responsible for accepting or rejecting a paper, and if accepted, directing the Secretariat to post the paper as either a Working Paper or an Information Paper.

**Working Papers (WP):** Papers considered by Theme Conveners and the Chair as a working paper should be directly relevant to a specific agenda item, and will support substantive discussion. Relevant conveners will attach a cover page, assign a unique number and send it to the Secretariat (e.g. WCPFC-SC12-2016/EB-WP-XX).

**Information Papers (IP):** Papers considered by Theme Conveners and the Chair as an information paper should be of general interest – a supplementary paper circulated for information only – not requiring presentation in the plenary but may be referred to in discussion. Relevant conveners will attach a cover page, assign a unique number and send it to the Secretariat (e.g. WCPFC-SC12-2016/EB-IP-XX)

**Funding for Developing Countries and Participating Territories**

The Commission will fund the participation (a daily allowance and most direct economical airfare) of one representative from each developing country and participating territory that is a member of the Commission. Formal nominations for participants to receive this support should be submitted to the Secretariat ([aaron.nighswander@wcpfc.int](mailto:aaron.nighswander@wcpfc.int)) by **1 July 2016** under the signature of their WCPFC Official Contact for eligible developing countries and participating territories.

#### Visa to visit Indonesia

For information on visa requirements for entering Indonesia, please see the detailed attachment to this document (**Attachment A**) which has been provided by the Government of Indonesia. The Ministry of Marine Affairs and Fisheries has provided a template for the application of conditional visas upon arrival for those countries that are not included in the visa waiver program, are not from a country that is included in the visa on arrival and do not have an Indonesian Embassy. For those applying for the conditional visa on arrival, please note the requested deadline for applying for this visa is six weeks prior to the arrival date. Any questions regarding visas should be addressed to:

Center for Fisheries Research and Development

Agency for Marine and Fisheries Research and Development

Ministry of Marine Affairs and Fisheries, Republic of Indonesia

Jln. Pasir Putih II Ancol Timur Jakarta Utara 14430 - INDONESIA

Phone : 62-21-64700928 ; Fax:62-21-64700929

Email : [wcpfc.sc12indonesia@gmail.com](mailto:wcpfc.sc12indonesia@gmail.com)

#### Currency in Indonesia

The currency in Indonesia is the Indonesia Rupiah (IDR), and indicative exchange rates can be found at www.oanda.com.

**Accommodation**

Participants are asked to make their own accommodation arrangements. Kuta Indonesia has a broad range of hotels and apartments and members should check for suitable accommodation on the internet. The Government of Indonesia has provided additional information on accommodation and transportation to hotels, which is in **Attachment B** for reference.

There are rooms available at the meeting venue and the special rates are listed below.

|  |  |  |
| --- | --- | --- |
| **Name of Hotel** | **Rate** | **Link/Contact Details** |
| The Stones | Deluxe Room: IDR 1.350.000 Net/room/night  Deluxe Pool: IDR 1.600.000 Net/room/night  Premium Pool: IDR 1.850.000 Net/room/night | http://www.marriott.com/hotels/travel/dpsakthe-  stones-hotel-legian-bali-autographcollection/  **Michelle Livia Christina**  Tel. +62 361 300 5888| Fax. +62 361 300 5999  Email [michelle.livia@marriotthotels.com](mailto:michelle.livia@marriotthotels.com)  **Endang Karya Penny**  Tel. +62 21 31997145-46 Fax +62 21 31996268  Email [endangkarya.penny@marriotthotels.com](mailto:endangkarya.penny@marriotthotels.com) |

**Attachment A**

Updated : 14 May 2016

**VISA ARRANGEMENT ENTERING INDONESIA**

**Prepared by Center for Fisheries Research and Development**

**Agency for Marine and Fisheries Research and Development**

**Ministry of Marine Affairs and Fisheries, Republic of Indoensia**

1. All visitors to Indonesia are required to possess a passport that is valid, with the expiration date of the passport must be at least 6 (six) months prior on the date of entry into the territory of Indonesia.

Passport must contain at least two blank visa pages. The amendment and endorsement pages at the back of the passport does not generally count as blank page and cannot be used for visa and stamp for entry permit purposes.

Indonesian goverment has issued presidential regulation Number 21 year 2016 concerning visa exemption for short visit for citizens from 169 countries and region as appears in annex 1.

For citizens from countries and region who are not subject to visa exemption as listed in the annex 1, shall obtain a valid visa before departure and are advised to submit their visa application as early as possible at least 4 (four) weeks prior to the intended date of entry, at the Embassies and Consulates of the Republic of Indonesia abroad. The list of the Embassies and Consulates of Republic of Indonesia and their addresses are available at website <http://kemlu.go.id/en/tentang-kemlu/perwakilan-RI/default.aspx>.

For visa application, please provide a letter from government agency/institution which describes the purpose of the visit. Application form must be completed with recent colour photographs (passport size) and copy of flight itineraries or tickets and signed by the applicant. The application form can be obtained at the Indonesian Embassies and Consulates. Please be advised that visa to Indonesia must be used within 90 (ninety) days from the date of issuance.

Visa applications will be processed by Indonesian Embassies and Consulates once all required documents are completed. Please note that the letter of invitation to the 12th scientific committee meeting of the Western and Central Pacific Fisheries Commission (WCPFC) does not automatically guarantee the issuance of visa for entry into the Indonesian territory.

1. Nationals from other countries not included on the list of annex 1 and there is no Indonesian Embassies and Consulates, will need to apply for a visa at the nearest Indonesian Embassies and Consulates to their country of residence or request to apply Conditional Visa on Arrival to the Government of the Republic of Indonesia. Should the participant wish to apply Conditional Visa on Arrival, delegation coordinators representing the countries shall submit at least 6 (six) weeks prior to the intended date of entry, an official note to the Indonesian 12th Scientific Committee Meeting Western and Central Pacific Fisheries Commission (WCPFC) Organizing Committee with its delegate’s full name, nationality, passport number and passport’s date of expiry, in order to be eligible of this conditional arrangement (Annex 2.). A Letter of Guarantee (LOG) will subsequently be provided confirming this Conditional Visa on Arrival arrangement.

**Organizing Committee for 12th Scientific Committee Meeting WCPFC**

**Center for Fisheries Research and Development**

**Agency for Marine and Fisheries Research and Development**

**Ministry of Marine Affairs and Fisheries, Republic of Indonesia**

**Jln. Pasir Putih II Ancol Timur Jakarta Utara 14430 - INDONESIA**

**Phone : 62-21-64700928 ; Fax:62-21-64700929**

**Email : [wcpfc.sc12indonesia@gmail.com](mailto:wcpfc.sc12indonesia@gmail.com)**

1. It is advised that Visa on Arrival / Conditional Visa on Arrival is subject to fee of **US$ 35**, payable by cash on arrival. Bank facilities and money changer are available next to the Visa on Arrival desk in the airport arrival area.

Annex 1. List of countries and region exempted from short-visit visa requirement (maximum length of stay 30 days)

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Country/Region** | **No** | **Country/Region** |
| 1 | Albania | 31 | Chad |
| 2 | Algeria | 32 | Chile |
| 3 | Andorra | 33 | China |
| 4 | Angola | 34 | Comoros |
| 5 | Antigua and Barbuda | 35 | Costa Rica |
| 6 | Argentina | 36 | Croatia |
| 7 | Armenia | 37 | Cuba |
| 8 | Australia | 38 | Cyprus |
| 9 | Austria | 39 | Czech Republic |
| 10 | Azerbaijan | 40 | Denmark |
| 11 | Bahamas | 41 | Dominica |
| 12 | Bahrain | 42 | Dominican Republic |
| 13 | Bangladesh | 43 | Ecuador |
| 14 | Barbados | 44 | Egypt |
| 15 | Belarus | 45 | El Salvador |
| 16 | Belgium | 46 | Estonia |
| 17 | Belize | 47 | Fiji |
| 18 | Benin | 48 | Finland |
| 19 | Bhutan | 49 | France |
| 20 | Bolivia | 50 | Gabon |
| 21 | Bosnia and Herzegovina | 51 | Gambia |
| 22 | Botswana | 52 | Georgia |
| 23 | Brazil | 53 | Germany |
| 24 | Brunei | 54 | Ghana |
| 25 | Bulgaria | 55 | Greece |
| 26 | Burkina Faso | 56 | Grenada |
| 27 | Burundi | 57 | Guatemala |
| 28 | Cambodia | 58 | Guyana |
| 29 | Canada | 59 | Haiti |
| 30 | Cape Verde | 60 | Honduras |

Annex 1. (cont.) List of countries and region exempted from short-visit visa requirement (maximum length of stay 30 days)

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Country/Region** | **No** | **Country/Region** |
| 61 | Hongkong (SAR) | 91 | Marshall Islands |
| 62 | Hungary | 92 | Mauritania |
| 63 | Iceland | 93 | Mauritius |
| 64 | India | 94 | Mexico |
| 65 | Ireland | 95 | Moldova |
| 66 | Italy | 96 | Monaco |
| 67 | Ivory Coast | 97 | Mongolia |
| 68 | Jamaica | 98 | Morocco |
| 69 | Japan | 99 | Mozambique |
| 70 | Jordan | 100 | Myanmar (Burma) |
| 71 | Kazakhstan | 101 | Namibia |
| 72 | Kenya | 102 | Nauru |
| 73 | Kiribati | 103 | Nepal |
| 74 | Kuwait | 104 | Netherlands |
| 75 | Kyrgyzstan | 105 | New Zealand |
| 76 | Laos | 106 | Nicaragua |
| 77 | Latvia | 107 | Norway |
| 78 | Lebanon | 108 | Oman |
| 79 | Lesotho | 109 | Palau |
| 80 | Liechtenstein | 110 | Palestine |
| 81 | Lithuania | 111 | Panama |
| 82 | Luxembourg | 112 | Papua New Guinea |
| 83 | Macau (SAR) | 113 | Paraguay |
| 84 | Macedonia | 114 | Peru |
| 85 | Madagascar | 115 | Philippines |
| 86 | Malawi | 116 | Poerto Rico |
| 87 | Malaysia | 117 | Poland |
| 88 | Maldives | 118 | Portugal |
| 89 | Mali | 119 | Qatar |
| 90 | Malta | 120 | Romania |

Annex 1. (cont.) List of countries and region exempted from short-visit visa requirement (maximum length of stay 30 days)

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Country/Region** | **No** | **Country/Region** |
| 121 | Russian Federation | 146 | Tajikistan |
| 122 | Rwanda | 147 | Tanzania |
| 123 | Samoa | 148 | Thailand |
| 124 | San Marino | 149 | Timor-Leste |
| 125 | Sao Tome and Principe | 150 | Togo |
| 126 | Saudi Arabia | 151 | Tonga |
| 127 | Senegal | 152 | Trinidad and Tobago |
| 128 | Serbia | 153 | Tunisia |
| 129 | Seychelles | 154 | Turkey |
| 130 | Singapore | 155 | Turkmenistan |
| 131 | Slovakia | 156 | Tuvalu |
| 132 | Slovenia | 157 | Uganda |
| 133 | Solomon Islands | 158 | Ukraine |
| 134 | South Africa | 159 | United Arab Emirates |
| 135 | South Korea | 160 | United Kingdom (UK) |
| 136 | Spain | 161 | United States of America (USA) |
| 137 | Sri Lanka | 162 | Uruguay |
| 138 | St. Kitts and Nevis | 163 | Uzbekistan |
| 139 | St. Lucia | 164 | Vanuatu |
| 140 | St. Vincent and The Grenadines | 165 | Vatican City State (Holy See) |
| 141 | Suriname | 166 | Venezuela |
| 142 | Swaziland | 167 | Vietnam |
| 143 | Sweden | 168 | Zambia |
| 144 | Switzerland | 169 | Zimbabwe |
| 145 | Taiwan |  |  |

Annex 2. Template for application of Conditional Visa on Arrival for countries not included on the list of annex 1

***(TEMPLATE FOR APPLICATION OF CONDITIONAL VISA ON ARRIVAL)***

dd/mm/yyyy

**Ref :**

Head of Center for Fisheries Research and Development

Agency for Marine and Fisheries Research and Development

Ministry of Marine Affairs and Fisheries, Republic of Indonesia

Organizing Committee of the 12th Scientific Committee Meeting for Western Central Pacific Fisheries Commission (WCPFC)

Jln. Pasir Putih II Ancol Timur Jakarta Utara 14430 – INDONESIA

Phone : 62-21-64700928 ; Fax:62-21-64700929

Email : [wcpfc.sc12indonesia@gmail.com](mailto:wcpfc.sc12indonesia@gmail.com)

**Subject: Application of Conditional Visa on Arrival in Indonesia**

Dear Sir

As a member country to WCPFC, it is mandatory for us to attend the 12th Scientific Committee Meeting of the Western and Central Pacific Fisheries Commission (WCPFC) to be held in Bali, Indonesia, on 2-11 August 2016. Since there is no Indonesia embassy or consulate in our country and to enable us to participate at the meeting, as a head of delegation representing my country, I am pleased to submit an application for the arrangement of Conditional Visa on Arrival to Indonesia for .....(number) delegates as listed below:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| No | Name of Delegation  (As indicated in Passport) | Nationality | Passport | | Position in Delegation\* | Arrival | |
| Number | Valid Until  (dd/mm/yyyy) | International Port of Arrival | Intended Date of Arrival  (dd/mm/yyyy) |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

\* Head of Delegation or Member of Delegation *(select one)*

For your further consideration, we are pleased to submit a copy of passport of each delegate.

Sincerely Yours,

Name and Signature

Head of Delegation

**Attachment B**

**Meeting Arrangement**

1. **Dates**

The SC 12 will be held from Wednesday, 3rd August to Thursday, 11th August 2016.

1. **Meeting Venue**

Name : The Stones Legian-Bali, A Marriott Autograph Collection Hotels

Address : Jl.Raya Pantai Kuta, Banjar Legian Kelod

Bali 80361, Indonesia

[www.stoneshotelbali.com](http://www.stoneshotelbali.com)

Phone : +62 361 300 5888

Fax : +62 361 300 5999

1. **Access to Venue/Accommodation Area**

The meeting venue (The Stones Legian Bali) and other accommodation recommended below are in Legian-Kuta,Bali. The distance from airport to hotel is 5.4 km, taking about 20-30 minutes.

Transportation options from the International Ngurah Rai Airport are:

1. Taxi

* Estimated taxi fare: IDR 100,000 - IDR150,000  (one way)

The official taxi counter is located outside the arrivals hall (exit arrivals turn right). Tell the attendant your destination, pay the fare according to the list below and proceed to the taxi with the receipt.

* There is no public transportation from/to airport.
* Visit Bali Airport : [www.baliairport.com](http://www.baliairport.com)

1. Hotel Transportation ( pick up and drop direct from Hotel )

* Alphard IDR 495,000 net/way ( by hotel car ) – Max. 4 persons
* Camry IDR 264,000 net/way – Max. 3 persons
* Innova IDR 215, 000 net/way – Max. 5 persons

1. **Other Accommodation**

|  |  |
| --- | --- |
| Best Western Kuta Beach | [www.bwkutabeach.com](http://www.bwkutabeach.com)  Jl. Benesari, Pantai Kuta, Bali 80361, P: (62 361) 754 396 |
| The Magani Hotel & Spa | [www.themagani.com/site](http://www.themagani.com/site)  Jl. Melasti, Legian Kelod, Bali 80361, P: (62 361) 765 188 |
| Pop Hotel Kuta Beach | [www.pophotels.com](http://www.pophotels.com)  Jl. Kubu Bene, Legian, 80361, P: (62 361) 846 5656 |
| Pullman Bali Legian Nirwana | [www.pullmanbalilegiannirwana.com](http://www.pullmanbalilegiannirwana.com)  Jl. Melasti No.1, Bali 80361, P: (62 361) 762 500 |
| The Kuta Playa Hotel & Villas Bali | [www.kutaplaya.com](http://www.kutaplaya.com)  Jl. Pantai Kuta No. 99X, Kuta, Bali 80361, P: (62 361) 755755 |
| Citadines Kuta Beach Bali | [www.citadines.com](http://www.citadines.com)  Jl. Pantai Kuta, Kuta, Badung, Bali 05103, **P:** (62 361) 8496500 |